



Just some tips that will make the photography go quickly for your time and date. We know that if you can follow these suggestions we will be able to stay on schedule.

I know this is a pain but please read all of the information below... Photos will go smoother if you do.

- This is HUGE... Make sure that the parents/players have all the information filled out on the order form BEFORE the kids in line. It takes a lot of time to fill them out when we are trying to move them through for you so this is essential. If someone does not have a form filled out, take them aside and we will do them when they are ready. Make sure that they fill out their personal information and what they want to order.
- Unless there is a good reason, we do the individuals first, then the team. This is in case some are not there at the start of photos so they will be in the team shot.
- Remember that we take photographs of individuals even if they are not placing an order. We have found that many times parents change their mind and besides, you may want to have them for future use if needed. Even if they are not ordering they have to fill out the top part of the form so we know who they are and to keep them in order.
- Try to be ready a few minutes before you are scheduled. We will do everything we can to stay ahead of schedule.
- If possible, assign a mom or dad to handle all photography issues. You as a coach have way too much on your plate to deal with this too. If anyone comes to you send them to the mom or dad you have assigned.
- We will do everything we can to have the photos delivered within 10 days of the last photo date.
- If there are any issues or mistakes with the photos, have the parents contact me, Bill Tucker, directly at 269-277-2706 and we will talk to them and fix the problem. Parents should not bother you with anything that comes up and again you guys and girls have better things to do with your time.
- (for LYBSA ONLY) The envelope you receive with the order forms MUST be given to our photography people the time the photos are taken. We need these envelopes for various reasons.
- (for LYBSA ONLY) Please be sure the sponsor is written on the front of the envelope where indicated if not already done.